



EMERGENCY INFORMATION

Download and "Save as" to your computer before completing

Principal Investigator:		Lab Manager:
Building & Room Number(s):		
1.	CONTACT INFORMATION (to call in the case of an emergency - must include an afterhours phone number) Principal Investigator: _____ Co-PI (if applicable): _____ Lab Manager Phone Number: _____	
2.	ITEM	LOCATION (may include an attached map instead)
	Eyewash/Safety Shower	
	First Aid Kit	
	Chemical Spill Kit (if applicable)	
	Biological Spill Kit (if applicable)	
	Fire Extinguisher	
	Phone	
	Fire Alarm Manual Pull Station	
Safety Data Sheets (SDS)		
3.	<p>Life-threatening emergencies (fire, explosion, large-scale spill or release, compressed)</p> <ol style="list-style-type: none"> ACTIVATE THE BUILDING'S FIRE ALARM SYSTEM IF THE SPILL REPRESENTS A THREAT TO HUMAN LIFE OR MAY CAUSE A FIRE OR EXPLOSION. Notify all persons in the workspace that a spill has occurred and evacuate all personnel from the workspace to a safe location. Isolate the work space to prevent inadvertent entry: lock any access doors, place signs on doors reading "DO NOT ENTER-CHEMICAL SPILL" Call EH&S at 392-8400 for clean-up assistance. If the emergency occurs outside of normal work hours, contact the University Police Department at 392-1111. <p>If personal exposure or injured</p> <ol style="list-style-type: none"> BBP Needlestick & BBP Splash Exposures: call Needlestick Hotline at 1-866-477-6824 (OUCH). Immediately after evaluation/treatment, employees should contact AmeriSys at 1-800-455-2079. Report incident to EH&S. Non-BBP Needlestick & Splash Exposures: supervisor/employee must contact AmeriSys at 1-800-455-2079 to authorize medical treatment. Non-employees should seek medical treatment. Report incident to EH&S. <p>For small spills/local clean-up</p> <p>In the event of a minor spill or release that can be cleaned up by local personnel:</p> <ol style="list-style-type: none"> Notify personnel in the area and restrict access. Eliminate all sources of ignition. Review the SDS for the spilled material to determine the appropriate level of protection. Wearing appropriate personal protection equipment, clean up spill. Collect spill cleanup materials in a tightly closed container. Manage spill clean-up debris as hazardous waste. Submit online waste pickup. <p>Building maintenance emergency (power outage, plumbing leaks): Facilities Services standard work order: https://www.facilitieservices.ufl.edu/get-help/. Emergency Facilities Services Work Requests: 392-1121.</p> <p>Fire safety services (non-emergent): Contact Fire Safety at (352) 392-1591</p>	